

LYNDON CITY COUNCIL  
SPECIAL MEETING MINUTES OF  
July 25, 2016

The Lyndon City Council met in special session on Monday, July 25, 2016, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Cole called the meeting to order.

- a) City Clerk called roll of the City Council. Mayor Chris Cole and members Doug Watson, Bill Patterson, and Darin Schmitt present. Steve Morrison absent and Ryan Kuhn absent with notification.

City Staff present: Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police/Planning & Zoning Administrator.

Others Present: Harold Mayes, Agler & Gaeddert; and Bruce Boettcher, BG Consultants (7:15).

- b) Patterson made the motion to approve the special meeting agenda as set forth. Watson seconded, motion carried.

2. PUBLIC COMMENTS: None.

3. UNFINISHED BUSINESS:

- a) 2015 AUDIT: Harold Mayes with Agler and Gaeddert reviewed the financial audit year ending December 31, 2015 with council members. Mr. Mayes concluded that there were no budget violations in 2015 and the funds at year-end are in good standing.
- b) WASTEWATER IMPROVEMENT PROJECT: Bruce Boettcher with BG Consultants discussed the next steps in the project and stated that if the project was going to include the collection system rehabilitation that he recommends proceeding with the Sanitary Sewer Evaluation Survey (SSES). The cost of the survey is approximately \$39,000 and provided Council an agreement for consideration. He stated the SSES would help in the preliminary design process and help provide a better cost estimate for the project. The Mayor asked about interim financing and Mr. Boettcher stated some of the financing would be through KDHE and briefly discussed other resources for interim financing.

Mr. Boettcher stated if the Council approved the agreement, then BG Consultants would submit a proposal on behalf of the City for the CCTV giving contractors 2-3 weeks to respond. He stated that in that time, the City would get pre-approval from KDHE. After further discussion, it was consensus of the Council to allow time for the City Attorney to review the contract and tabled until the next meeting.

Mr. Boettcher also provided a copy of an engineering services agreement between the City and BG Consultants to modify the scope of the project and update the PER report for \$3,000. Patterson made the motion to approve the engineering services agreement to update the Sanitary Sewer Treatment Facility PER with BG Consultants. Schmitt seconded, motion carried.

- c) 2016 AMENDED BUDGET PRESENTATION: The City Clerk briefly reviewed the proposed 2016 amended budget with Council for Water, Sewer, City 1%, City .5% and Capital Improvement Funds. After a brief discussion, it was consensus of the council to proceed with publishing the notice of hearing for the proposed amended 2016 budget, which will be held on Monday, August 15 at 6:30 p.m.
  - d) 2017 BUDGET PRESENTATION: The City Clerk provided Council a copy of the proposed 2017 budget to review and discuss. After a thorough review of the fund revenues, expenses and city projects, it was it was consensus of the council to proceed with publishing the notice of hearing for the 2017 budget, which will be held on Monday, August 15 at 6:45 p.m.
4. ADJOURNMENT: Patterson made the motion to adjourn to Monday, August 1, 2016 at 7:00 p.m. for regular meeting. Watson seconded, motion carried.



City Clerk